

**COMMISSIONERS' MINUTES
KITTITAS COUNTY, WASHINGTON
COMMISSIONERS CONFERENCE ROOM
REGULAR MEETING**

MONDAY

9:00 A.M.

JUNE 18, 2018

Board members present: Chairman Laura Osiadacz & Vice Chairman Obie O'Brien (left at 9:50) & Commissioner Paul Jewell.

Others: Mandy Buchholz, Deputy Clerk of the Board II and one member of the public.

SPECIAL MEETING

OFFICE STAFF MEETING

COMMISSIONERS

At 9:00 a.m. Chairman Osiadacz opened the Office Administration meeting.

CALENDAR

WEEK AT A GLANCE

COMMISSIONERS

The Board of County Commissioners reviewed their weekly calendar.

PAF/VOUCHERS

REVIEW OF PAF'S & VOUCHERS

COMMISSIONERS

The Board of County Commissioners approved and signed County Employee Personnel Action forms and vouchers.

CORRESPONDENCE LOG

REVIEW OF CORRESPONDENCE LOG

COMMISSIONERS

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending June 15, 2018.

DISCUSSION

FACEBOOK WEEKLY POSTS

COMMISSIONERS

The Board determined for the week of June 18, 2018 they would share the proclamations the Board will consider on Tuesday June 19, 2018 (Tia Hill and the Ellensburg Boys Baseball State Championship).

UPDATE

BOCC/ DEPARTMENT HEAD REPORTS

COMMISSIONERS

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis. This was determined at a Special Meeting with the Board of County Commissioners held on June 18, 2009. Each Commissioner reviewed discussions held with their respective departments and exchanged details of those meetings. On January 3, 2011 the Board determined it would be beneficial to alternate Commissioners that will oversee the different Department Head's on an annual basis. They determined at the end of 2013 they

APPROVED
7/3/18

would review the various committees they participate in and provide beneficial updates to the Board as needed during this time as well.

RATIFY

ALTA SCIENCE & ENGINEERING

COMMISSIONERS

Chairman Osiadacz moved to ratify Commissioner Jewell's signature on Alta Science & Engineering, Inc. Professional Services Agreement Contract No. A18-012 Project No. 18067, in an amount not to exceed \$6,000.00. Commissioner Jewell seconded. Motion carried 2-0.

LETTER

BUDGET INSTRUCTIONS

COMMISSIONERS

This item was pulled due to it not being complete and ready for the Board to review. Staff was directed to move it to the next Office Administrative Meeting on 6-25-18.

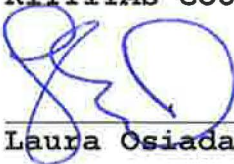
OTHER BUSINESS - N/A

Meeting adjourned at 10:00 a.m.

DEPUTY CLERK OF THE BOARD


Mandy Buchholz

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**



Laura Osiadacz, Chairman